

Minutes

Board of Assessors Town of Harvard

Meeting Date: Thursday, September 27th, 2015
Called to Order: 4:00pm
Meeting Adjourned: 5:35pm
Members Present: Don Graham (Chair), Joe Theriault, Debbie George
Other(s) Present: Linda Couture
Absent:

The minutes from the August 20th meeting were approved

Ongoing Business:

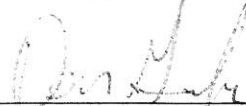
1. Discussed the "Action Item List"-Joe will ^{modify} ~~add~~ to the P&P manual *to reflect having the "Action Item List" will be used.*
2. Reviewed the Assessors Calendar. Want to add a tentative date the periodic inspections will be done.
3. The board would like to discuss the number of Periodics that will be done and the inspector doing them at the October meeting
4. Administrative Assessors position was discussed with concern of the position not being filled in a timely manner
5. Move to change order to see the Historical Society board to discuss the late filing of the 3ABC form
6. Reviewed letter from the Village Nursery regarding their 3ABC late filing
7. Policies and Procedures manual was reviewed additions and corrections were made/Joe moved to accept changes and additions & was voted 3-0

New Business:

1. Discussed the MCI settlement with ATB offer to the Harvard BOA. Additional information requested from the board and will wait for the October meeting to make a decision
- 2.

A tentative date and time were set for the next meeting of the Board on October 15th at 4:00pm

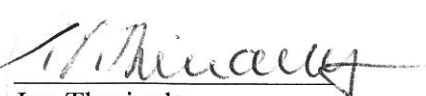
Date Approved: 10/15/15



 Don Graham



 Debra M. George



 Joe Theriault